

PRESENT:

ABSENT:

ALSO PRESENT:

A G E N D A

MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:

REGULAR MEETING: MONDAY, FEBRUARY 22, 2010– 7:00 PM

**THOMPSON PARK VISITOR CENTER, "BEECH ROOM",
1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call _____ PM – By _____

B. Statement of Adequate Public Notice – Read by _____

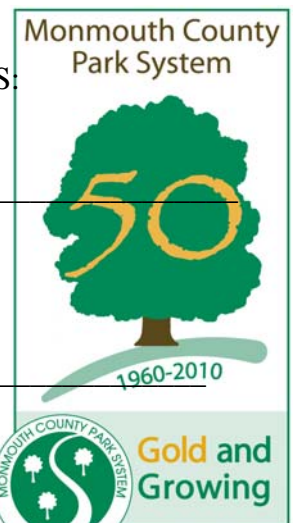
Salute to the flag and the Pledge of Allegiance followed by a moment of silence.

C. Approval of MINUTES—REGULAR MEETING: MONDAY, FEBRUARY 8, 2010
(Absent: Commissioner Raynor)

D. Approval of EXECUTIVE SESSION MINUTES—PERSONNEL MATTERS:
MONDAY, FEBRUARY 8, 2010 (Absent: Commissioner Raynor)

E. Approval of 2009 VOUCHER LIST

F. Approval of 2010 VOUCHER LIST



G. SECRETARY—DIRECTOR’S REPORT:

1. BUDGET REPORTS

2. REVENUE REPORT—MONTH OF JANUARY

3. ATTENDANCE REPORT—MONTH OF JANUARY

4. PERSONNEL, TRAINING & SAFETY MONTHLY REPORT—JANUARY (2/16/10)

5. MCPS TRAINING REQUESTS AS OF FEBRUARY 16, 2010

- National Council on Education for the Ceramic Arts Conference, Philadelphia, PA—
March 31-April 3, 2010 (Christina Carlson; Katie Stone)
 - 2010 Tri-State Camp Conference, Atlantic City, NJ—March 16-29, 2010
(Beverly Miller; Janet Galanti; Michele Clampffer; Ryan Kimble; Ann Marie Osnato;
James Butler; Robert Ward; Christopher Davino; Theresa Secks; Albert Weaver;
Ann Sage; Justin Dunn)
 - Introduction to Small Engine Repair, New Brunswick, NJ—March 23, 2010
(Keith Bennett)
 - National Science Teachers Association Conference, Philadelphia, PA—
March 18-21, 2010 (Ruth Ann Zobel)
 - Certified Pool Operator Training, Toms River, NJ—March 13-14, 2010
(Paul McCue; Thomas Dillon; Nicholas Podsvirow)
-

6. MCPS WEBSITE TRAFFIC REPORT—JANUARY 2010 (Rev. 2/18/10)

H. BOARD CORRESPONDENCE RECEIVED:

1. Letter of complaint from Bruce Freeman, Neptune, NJ, dated February 13, 2010, addressed to the Monmouth County Park System, for falling down on the job when it comes to cross-country skiing. (*Acknowledgement letter from Susan Walsh, Public Information Officer, dated 2/22/10.*)

I. Motion to OPEN the HEARING OF THE PUBLIC. (Time: _____PM)
(Presentations are limited to three (3) minutes per person.)

J. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: _____PM)

K. PRESENTATION:

- Sports & Fitness
by Bob Ward, Recreation Supervisor

L. FREEHOLDER'S REPORT:

M. ITEMS FOR BOARD REVIEW:

1. Recommending Adoption of the Monmouth County Code of Ethics Policy
(Item #1 for Board Action)
2. Recommending Approval of Friends of the Parks Various 2010 Projects, and
Authorizing the Entering Into a Project Agreement for the Year 2010 with the Friends.
(Item #10 for Board Action)
3. Status of Funded Projects as of February 17, 2010.

RESOLUTION OF CONSENT:

At _____ PM, the following **Resolution of Consent** was offered for adoption by _____:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items# 1 through # 9 for Board Action; and

WHEREAS, the Board also reviewed Agenda Item #10 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # _____ through # _____.

Resolution of Consent seconded by: _____.

ITEMS FOR BOARD ACTION:

1. Resolution ADOPTING the MONMOUTH COUNTY CODE OF ETHICS POLICY, as adopted by the Monmouth County Board of Chosen Freeholders on January 7, 2010, by Resolution No. 10-3.

2. Resolution RESCINDING contract awarded by Resolution #R-10-1-25=45, to W.B. MASON, Secaucus, NJ, for FURNISHING & DELIVERY OF JANITORIAL SUPPLIES (Bid #0008-10), ITEMS: 9, 10, 27 & 28 (2010 Supply Contract, for the Period of 01/25/10-12/31/10); in the Total Contract Amount of \$1,156.53, due to error made on our part in calculation of award.

3. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to W.B. MASON, Secaucus, NJ, for FURNISHING & DELIVERY OF JANITORIAL SUPPLIES (Bid #0008-10), ITEMS: 9, 10, 27 & 28 (2010 Supply Contract, for the Period of 02/22/10-12/31/10); in the Total Contract Amount of \$1,153.50.

4. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to WOODWARD CONSTRUCTION COMPANY, Matawan, NJ, for FURNISHING OF VARIOUS TYPES OF MASONRY WORK (Bid #0019-10), ITEMS: #1-15 (Period of 03/01/10 through 12/31/10), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2011), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$80,000.00.
-

5. Resolution ACCEPTING the WRITTEN PROPOSAL of CREST ENGINEERING ASSOCIATES, INC., Millstone Township, NJ, as received on January 29, 2010, proposal dated January 27, 2010, for providing PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) SERVICES OF BLOCK 57, LOT 1, UPPER FREEHOLD TOWNSHIP, NJ, ±4.10 ACRES, IMPROVED PROPERTY, OWNER: RASNAKE AND ESTATE OF MARION ANGEVINE, PROJECT: ADDITIONS TO CROSSWICKS CREEK GREENWAY/LAHAWAY CREEK (Ref. #09-74 & PS #06-10), in an Amount Not To Exceed \$1,625.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
-

6. Resolution ACCEPTING the WRITTEN PROPOSAL of LAN ASSOCIATES, INC., Midland Park, NJ, as received on January 29, 2010, proposal dated January 27, 2010, for providing SURVEYING SERVICES OF BLOCK 57, LOT 1, UPPER FREEHOLD TOWNSHIP, NJ, ±4.10 ACRES, IMPROVED PROPERTY, OWNER: RASNAKE AND ESTATE OF MARION ANGEVINE, PROJECT: ADDITIONS TO CROSSWICKS CREEK GREENWAY/LAHAWAY CREEK (Ref. #09-75 & PS #07-10), in an Amount Not To Exceed \$2,395.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
-

7. Resolution Authorizing CHANGE ORDER #1, in the amount of \$850.00 for increase in decking surface area from 432 sq. ft. to 490 sq. ft. of Corrugated B deck with solid resin deck floor in lieu of specified open grate decking, to JERSEY STATE EQUIPMENT CORP., Old Bridge, NJ, to PROVIDE AND DELIVER PREFABRICATED STEEL MEZZANINE, STAIRS, GATES AND RAILINGS INCLUDING ALL NECESSARY PARTS, ENGINEERED DRAWINGS AND INSTRUCTIONS FOR INSTALLATION TO THE MONMOUTH COVE MARINA, BUILDING 2206, 200 PORT MONMOUTH ROAD, PORT MONMOUTH, NJ (PS #0061-09), ITEMS: #1-3; as originally awarded by Resolution #R-09-11-9=403 in the Contract Amount of \$12,497.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$13,347.00.
-

8. Resolution Authorizing CHANGE ORDER #2, in the amount of \$16,235.11 for additional work (Item #1 \$10,167.81; Item #2 \$2,812.15; Item #3 \$3,255.15), to AC CONSTRUCTION CORP., Aberdeen, NJ, for RENOVATIONS AT SEVEN PRESIDENTS OCEANFRONT PARK BEACH PAVILION (Bid #0055-09) ITEMS: Total Base Bid Price of \$677,000.00 Plus Add Alternate Bid Item #1 (\$18,000.00), Add Alternate Bid Item #2 (\$7,200.00), Add Alternate Bid Item #3 (\$8,550.00), and Add Alternate Bid Item #4 (\$7,650.00); as originally awarded by Resolution #R-09-8-10=325 in the Contract Amount of \$718,400.00, and as modified by Change Order #1 awarded by Resolution #R-09-12-7=452 in the Total Change Order #1 Contract Amount of \$732,267.70, for a NEW TOTAL CHANGE ORDER #2 CONTRACT AMOUNT OF \$748,502.81.
-

9. Resolution Authorizing CHANGE ORDER #1, in the amount of \$262.50 for 75 sq. ft. of ¾” plywood sheathing to replace three separate areas of deteriorated roof sheathing, to EASTGATE CONSTRUCTION CO., Loch Arbour, NJ, for FURNISHING OF SERVICES FOR THE REMOVAL OF EXISTING ROOF STRIP SHINGLES AND FLAT ROOFING AND THE INSTALLATION OF NEW ROOFING AND GUTTERS FOR 2009 (Bid #0063-09) ITEMS: Proposal 1, Items #1-4 (Total Lump Sum Amount of \$27,238.00); Proposal 2, Items #1-5 (Total Lump Sum Amount of \$24,200.00); as originally awarded by Resolution #R-09-10-5=390 in the Contract Amount of \$51,438.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$51,700.50.
-

10. Resolution APPROVING the FRIENDS OF THE PARKS VARIOUS 2010 PROJECTS, and further AUTHORIZING the CHAIRMAN AND SECRETARY-DIRECTOR OF THE BOARD to ENTER INTO a PROJECT AGREEMENT for the YEAR 2010 with the FRIENDS OF THE MONMOUTH COUNTY PARK SYSTEM, INC., for VARIOUS 2010 PROJECTS.
-

MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Two (2) Appraisals of Block 105, Lot 12, Freehold Township, Owner: Goldhersz & Frenkel, et al. for Additions to the Metedeconk River Greenway (Ref. #10-09) (*FAIR & OPEN*)
 2. Two (2) Appraisals of Block 105, Lot 13, Owner: Bauer, for Additions to the Metedeconk River Greenway (Ref. #10-10) (*FAIR & OPEN*)
 3. Appraisal Services, Block 68, Lot 3, Township of Howell, Owner: Mangia, for Additions to Howell Golf Course (Ref. #10-11) (*FAIR & OPEN*)
-

DATES TO REMEMBER:

1. **SATURDAY, FEBRUARY 28—WEDS., MARCH 3, 2010** – NJRPA 35th Annual Conference & Exhibition. Trump Taj Mahal Hotel. Atlantic City, NJ.
2. **SUNDAY AFTERNOON, MARCH 7, 2010** – 12:30 PM—3 PM. Volunteer Recognition Reception. Hominy Hill Golf Center. Colts Neck, NJ.
3. **MONDAY EVENING, MARCH 8, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
4. **MONDAY EVENING, MARCH 22, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
5. **MONDAY EVENING, APRIL 5, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
6. **MONDAY EVENING, APRIL 19, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
7. **MONDAY EVENING, MAY 10, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
8. **MONDAY EVENING, MAY 24, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
9. **MONDAY EVENING, JUNE 7, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
10. **SUNDAY AFTERNOON, JUNE 13, 2010** – 4 PM—6 PM. Celebration Honoring the 50th Anniversary of the Monmouth County Park System, hosted by the Friends of the Parks. Thompson Park Visitor Center, Lincroft, NJ.
11. **MONDAY EVENING, JUNE 21, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
12. **WEDS., JULY 21—SUNDAY, JULY 25, 2010** – 36th Annual Monmouth County Fair. East Freehold Showgrounds.

ITEMS FOR THE GOOD OF THE ORDER:

Resolution scheduling an **Executive Session Meeting** to be held during the Board’s regularly scheduled meeting of **Monday, March 8, 2010**, at **7 PM**, in the **“Beech Room”** of the **Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Land Acquisition Matters**, being **Additions to County Park Lands**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board.

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.
(Time: _____ PM)
